

## **RULES OF DATA PROTECTION**

### **The Irish Pilgrimage Trust must:**

1. Obtain and process information fairly.
2. Keep information obtained for one or more specified, explicit and lawful purposes.
3. Use and disclose information only in ways compatible with the Trust's purposes.
4. Keep information safe and secure.
5. Keep information accurate, complete and up to date.
6. Ensure the information obtained is adequate relevant and not excessive.
7. Retain the information for no longer than is necessary for the purpose or purposes of the Trust.
8. Give a copy of his/her personal data to an individual on request